

**MINUTES OF THE SIXTY-NINTH MEETING OF THE
NORTH BAY-MATTAWA SOURCE PROTECTION COMMITTEE (SPC)
1:00 pm, Wednesday, March 31, 2021
Held via TELECONFERENCE and WEB MEETING SOFTWARE**

1. Administration

a) Meeting called to order at 1:05 pm.

b) Attendance Record and Quorum (minimum number for quorum is 6 SPC members)

Quorum was present at the outset of the meeting.

Chair & SPC Members	Staff and Liaisons
Wayne Belter, SPC Chair (webconference)	David Ellingwood, Supervisor, DWSP (Program Manager) (webconference)
Beverley Hillier (webconference)	Sue Buckle, Manager, Communications and Outreach (webconference)
Randy MacLaren (webconference)	
Peter Murray (webconference)	Mary Wooding, MECP Liaison (webconference)
John MacLachlan (teleconference)	
Andrea Labelle (teleconference)	
George Stirvins (webconference)	
Tim McKenna (webconference)	

c) Explanation of On-line Procedures

The Project Manager reviewed procedures for requesting to speak and for voting. It was noted that the meeting was being recorded.

d) Declaration of Pecuniary Interest – none

e) Approval of Agenda

Motion: That the agenda for the meeting be approved as amended.

Moved by Bev Hiller, seconded by George Stirvins (**Resolution 69-01**).

f) Approval of Minutes

Motion: That the Minutes of the June 29, 2020 SPC meeting be approved as amended.

Moved by John MacLachlan, seconded by Peter Murray (**Resolution 69-02**)

Carried

g) Approval of Minutes

Motion: That the Minutes of the November 9, 2020 SPC meeting be approved.

Moved by Tim McKenna, seconded by John MacLachlan (**Resolution 69-03**)

Carried

h) Business Arising from draft minutes of November 9, 2020:

None at this time.

i) Correspondence

Members were provided with a copy of a letter from the Ministry of Environment, Conservation and Parks which outlined preliminary comments on a first draft version of the updated Source Protection Plan and associated policy proposals. The letter was discussed further under item 5 below.

2. Chair's Remarks

Chair Belter noted he was glad to have spring approaching and welcomed all members to the meeting.

3. Delegations

None.

4. Past and Upcoming Meetings of Interest

The Chair provided a summary of the February 20th Chair's teleconference with the Ministry. Each of the four regions of the province gave an overview of their Source Protection Areas and a brief summary of issues and items for future discussion. The Ministry provided several updates including remarks by the source protection branch Director. The Chairs also engaged in a discussion about the roles and responsibilities of SPC Chairs currently and going forward

The Project Manager provided a summary of meetings regarding road salt, communications and transport pathways policies.

5. Review of Source Protection Plan and Policies

The Project Manager presented a summary of preliminary comments received from the Ministry regarding a draft version of the updated Source Protection Plan and associated policy proposals. Members reviewed specific policies referenced in the Ministry comments and proposed changes to policies to address these comments. Members discussed whether the use of Part IV policy tools should be re-considered and determined that there was no need to utilize these powers in the local Source Protection Plan.

Members reviewed a suite of six policies to address the prescribed threat of liquid hydrocarbon pipelines. Some concern was expressed about the large number of policies about an activity that does not currently occur in our region. Other members saw merit in including policies prior to a pipeline being proposed and trying to catch up at that point. Consistency of policies with other SP Areas was viewed favourably.

Changes to the policies for application of agricultural source material were presented. The areas affected are mainly residential and most parcels are fairly small, so that this activity is unlikely to occur. It was deemed that an education and outreach approach would be adequate to manage these threat activities.

The Committee took a break from 2:45 to 2:55 pm.

6. Annual Report

- The Project Manager went through the draft version of the 2020 Annual Report. Since implementation continues much as before, there were few changes in the content and style of the annual report. Members asked that a statement be added to the report thanking municipalities for their cooperation in implantation of the Source Protection Plan.

Motion:

- That the proposed 2020 Annual Report required under s. 46 of the Clean Water Act be endorsed as per discussions at the March 31, 2021 SPC meeting; and further
- That the Source Protection Committee recommend to the North Bay-Mattawa Source Protection Authority that the 2020 Annual Report be submitted to the Ministry of Environment, Conservation and Parks by May 1, 2021.

Moved by Peter Murray, seconded by John MacLachlan (**Resolution 69-04**)

Carried

7. Consultation

- The Project Manager gave an overview of the various stages of consultation required during the section 36 updates to the Source Protection Plan and Assessment Report. The Manager, Communications and Outreach, noted that she is part of a working group looking at consultation strategies for section 36 updates. There is a plan to share support materials between regions. There are various options for on-line platforms and ways to contact stakeholders, such as pre-recorded presentations.

8. Explanatory Document

- The Project Manager shared a summary of the format and contents of the Explanatory Document. This is a companion document to the Source Protection Plan and contains a rationale for the policy options chosen by the Source Protection Committee. The Explanatory Document is kept current after consultations and changes to SP Plan policies.

9. New Business and Wrap-up

Bev Hiller noted that the City of North Bay has issued a Request for Proposals to undertake a review of official plan polices for the Trout Lake watershed.

The Ministry Director, Keley Katona, is leaving to take on another role and Susan Ecclestone is returning as Interim Director.

The next SPC meeting will be at the call of the Chair, expected at the end of April.

10. Adjourn

Meeting adjourned at 3:51 pm am on a motion by Tim McKenna, seconded by Bev Hillier.

Wayne Belter, SPC Chair

David Ellingwood, Project Manager

**MINUTES OF THE SEVENTIETH MEETING OF THE
NORTH BAY-MATTAWA SOURCE PROTECTION COMMITTEE (SPC)
1:00 pm, Thursday, April 29, 2021
Held via TELECONFERENCE and WEB MEETING SOFTWARE**

1. Administration

a) Meeting called to order at 1:13 pm.

b) Attendance Record and Quorum (minimum number for quorum is 6 SPC members)

Quorum was not present when the meeting was called to order. The Chair indicated he would continue with an information meeting.

c) Explanation of On-line Procedures

The Project Manager reviewed procedures for requesting to speak and for voting. It was noted that the meeting was being recorded.

2. Chair's Remarks

Chair Belter noted he hoped everyone was keeping well and welcomed all members to the meeting.

3. Past and Upcoming Meetings of Interest

The Project Manager provided a summary of the recent Source Protection Authority meeting, which included financial matters and an endorsement of the 2020 Annual Report. SPC members discussed the matter of PFAS chemicals being monitored in the Trout Lake watershed. It was noted that standards are being developed federally and provincially. Members indicated that the Assessment Report should state that the SPC is interested in PFAS and that the SPC will monitor PFAS information as it becomes available.

George Stivrins joined the meeting at 1:45 pm. The Chair declared that there was now quorum.

4. Administration (continued)

The Chair opened the meeting at 1:48 pm.

Chair & SPC Members	Staff and Liaisons
Wayne Belter, SPC Chair (webconference)	David Ellingwood, Supervisor, DWSP (Program Manager) (webconference)
Beverley Hillier (webconference)	Sue Buckle, Manager, Communications and Outreach (webconference)
Tim McKenna (webconference)	Brendan Hatten, Health Unit Liaison (webconference)
Peter Murray (webconference)	Mary Wooding, MECP Liaison (webconference)
John MacLachlan (teleconference)	
Andrea Labelle (teleconference)	
George Stivrins (webconference) (after 1:45 pm)	

a) Declaration of Pecuniary Interest – none

b) Approval of Agenda

Motion: That the agenda for the meeting be approved as amended.

Moved by Peter Murray, seconded by John MacLachlan (**Resolution 70-01**)

Carried

c) Approval of Minutes

Motion: That the Minutes of the March 31, 2021 SPC meeting be approved as amended.

Moved by Tim McKenna, seconded by Bev Hillier (**Resolution 70-02**)

Carried

d) Business Arising from draft minutes of March 31, 2021:

None at this time.

e) Correspondence

None at this time.

5. Delegations

None.

6. Review of Source Protection Plan and Policies

The Project Manager noted that policies in the draft update to the Source Protection Plan incorporate the previous discussions and revisions to policies from the past several SPC meetings.

7. Explanatory Document

- The Project Manager went through the draft updated version of the Explanatory Document. Changes have been made to the organization of tables. Policy rationales have been updated to reflect the discussions of the Committee from the meeting over the last year. It was noted that the Explanatory Document will continue to be updated to reflect the SPC's response to comments received through the consultation process.

The Committee took a break from 2:37 to 2:48 pm.

8. Assessment Report

- The Project Manager gave an overview of updates made to the first four chapters of the Assessment Report. It was noted that 2021 census data could be included if available in time. Chapters 1, 2 and 3 will be provided to members electronically.

9. New Business and Wrap-up

The next SPC meeting will be at the call of the Chair.

10. Adjourn

Meeting adjourned at 3:33 pm on a motion by Tim McKenna, seconded by Bev Hillier.

Wayne Belter, SPC Chair

David Ellingwood, Project Manager

**MINUTES OF THE SEVENTY-FIRST MEETING OF THE
NORTH BAY-MATTAWA SOURCE PROTECTION COMMITTEE (SPC)
1:00 pm, Tuesday, August 17, 2021
Held via TELECONFERENCE and WEB MEETING SOFTWARE**

1. Administration

a) Meeting called to order at 1:03 pm.

b) Attendance Record and Quorum (minimum number for quorum is 6 SPC members)

Quorum was present when the meeting was called to order.

Chair & SPC Members	Staff and Liaisons
Wayne Belter, SPC Chair (webconference)	David Ellingwood, Supervisor, DWSP (Program Manager) (webconference)
Beverley Hillier (webconference)	Sue Buckle, Manager, Communications and Outreach (webconference)
Tim McKenna (webconference)	Brendan Hatten, Health Unit Liaison (webconference)
Peter Murray (webconference)	Mary Wooding, MECP Liaison (webconference)
John MacLachlan (teleconference)	
Andrea Labelle (teleconference)	
George Stirvins (webconference)	
Maurice Schlosser (webconference)	
Lucy Emmott (teleconference)	

c) Explanation of On-line Procedures

The Project Manager reviewed procedures for requesting to speak and for voting. It was noted that the meeting was being recorded.

d) Declaration of Pecuniary Interest – none

e) Approval of Agenda

Motion: That the agenda for the meeting be approved.

Moved by Bev Hillier, seconded by Tim McKenna (**Resolution 71-01**)

Carried

f) Approval of Minutes

Motion: That the Minutes of the April 21, 2021 SPC meeting be approved as amended.

Moved by Peter Murray, seconded by John MacLachlan (**Resolution 71-02**)

Carried

g) Business Arising from draft minutes of March 31, 2021:

None at this time.

h) Correspondence

None at this time.

2. Chair's Remarks

Chair Belter noted he hoped everyone was keeping well and welcomed all members to the meeting.

3. Delegations

None.

4. Past and Upcoming Meetings of Interest

The Project Manager provided a summary of recent meetings including the transport pathways working group. It was noted that municipalities are required to report transport pathways and there are suggestions about how to identify projects that may include changes to transport pathways and how to relay this information. The Chair provided an overview of the recent SPC Chairs meeting where the Best Practices for Source Protection webpage was reviewed.

5. Review of Source Protection Plan and Policies

The Project Manager reviewed the changes that had been made to policies in the draft update to the Source Protection Plan as a result of discussions from previous SPC meetings. No additional comments or corrections were made.

6. Explanatory Document

The Project Manager provided a brief overview of the draft updated version of the Explanatory Document. Members had no additional comments at this time.

7. Assessment Report

- The Project Manager gave an overview of updates made to the Assessment Report. A question was raised about cyanobacteria blooms this year and was noted that there was one reported so far. The municipality conducts a weekly test of its drinking water system for the presence of microcystin.

BREAK. The Members took a break from 2:07 pm to 2:17 pm.

Discussion resumed on the last three chapters of the Assessment Report. It was confirmed that there have been no major changes to the document. Most changes are to update data, make corrections to the text, or revise mapping using better data layers.

Motion: That the Source Protection Committee direct the draft updated Source Protection Plan and Assessment Report be sent to the MECP for early engagement, as presented at the meeting and with minor mapping changes.

Moved by Tim McKenna, seconded by John MacLachlan (**Resolution 71-03**)

Carried

9. New Business and Wrap-up

The MECP Liaison Officer noted that Kirsten Corrigan is the new Director.

The next SPC meeting will be at the call of the Chair.

10. Adjourn

Meeting adjourned at 3:32 pm on a motion by Peter Murray, seconded by Maurice Schlosser.

Wayne Belter, SPC Chair

David Ellingwood, Project Manager