

**MINUTES OF THE FIFTY-FIRST MEETING OF THE  
NORTH BAY-MATTAWA SOURCE PROTECTION COMMITTEE  
9:15 am, Wednesday, November 12, 2014  
Held at the North Bay-Mattawa CA Boardroom, 15 Janey Ave North Bay**

**1. Administration**

**a) Meeting called to order at 9:40am**

**b) Attendance Record and Quorum**

<b>S P C</b>	<b>Staff and Liaisons</b>
Jeff Celentano, Chair	Sue Miller, Manager DWSP
Lucy Emmott	Sue Buckle, Supervisor Communications & Outreach
Beverley Hillier	Julia Burke, Source Protection Specialist
George Onley	Heather Gardner, MOECC Liaison
Randy McLaren (9:45am)	
George Stivrins	
Dennis MacDonald	<b>Regrets</b>
John MacLachlan	Maurice Schlosser, SPC
Roy Warriner	Chuck Poltz, NBPSDHU (Health Unit) Liaison

**c) Declaration of Pecuniary Interest – none**

**d) Approval of Agenda**

**Motion** to approve Agenda as presented.

moved by Lucy Emmott, seconded by Dennis MacDonald (Resolution 51-01).

**Carried**

**e) Approval of Minutes of May 27, 2014 SPC Meeting**

**Motion** to approve Minutes as circulated.

moved by George Onley, seconded by Roy Warriner (Resolution 51-02).

**Carried**

Business Arising from Minutes

The Program Manager provided an update on the Great Lakes Guardian Community Fund Application. This grant will provide \$25,000 toward the costs of water sampling, sample analysis and shoreline planting in the Callander ICA.

The Ministry of Environment and Climate Change (MOECC) Liaison provided an update on the Auditor General’s recent audit of the provincial Drinking Water Source Protection program. Findings will be made public following the Auditor’s Report to the Legislature in December.

**f) Correspondence**

Comments on our revised Source Protection Plan and Explanatory Document dated August 21, 2014 were received from Ministry reviewers on Nov 6, 2014.

**2. Chair’s Remarks**

The Chair thanked the Committee for the work they have done thus far. He looks forward to working with committee members in the future.

### 3. Final Revisions to SP Plan

The Program Manager provided an overview of the comments from MOECC in the report included in the meeting package. The MOECC Liaison explained the review process for the Revised SP Plan. The effective date will be discussed with the Program Manager to ensure municipal readiness is taken into account.

**Motion** THAT the SPC endorses the amendments to the Revised SP Plan and Explanatory Document as summarized by MOECC and directs staff to review the wording of the changes prior to accepting the revisions and submitting the “final” package to the Ministry by November 28, 2014.  
moved by John MacLachlan, seconded by Dennis MacDonald (Resolution 51-03). **Carried**

**Action Item** → Staff will review details of changes proposed by Ministry reviewers prior to resubmission of the SP Plan and Explanatory Document no later than November 28, 2014.

### 4. Source Protection Municipal Implementation Fund (SPMIF)

In December 2013, eight municipalities in the Source Protection Area received funding through MOECC’s SPMIF program. Staff and the SPC Chair have now met with all municipalities individually and as a group to verify that each understands their responsibilities for policy implementation and to discuss opportunities for collaboration. Seven of the eight municipalities are expected to enter into agreements with NBMCA to manage their SPMIF projects, complete preparations for SP Plan implementation, and prepare annual reporting. The City of North Bay has adequate internal capacity to manage their SPMIF project. There are a number of tasks which will benefit from collaboration and all municipalities, including the City of North Bay, will be collaborating on those. Each municipality will be applying for the collaboration incentive.

**Motion** to receive and append to the minutes of this meeting, the staff report regarding SP Plan Implementation using SPMIF Grants.  
moved by Bev Hillier, seconded by George Onley (Resolution 51-04). **Carried**

### 5. Energy East Pipeline – Local Threat Identification

The site specific risk assessment (SSRA) completed by TransCanada has been shared with NBMCA and identifies a spill scenario where oil can reach the water above the City of North Bay’s municipal water intake. Staff is of the opinion that this spill modelling provides adequate analysis of the risk posed for MOECC to consider a request to designate oil pipelines as a Local Threat. The SPC may submit this SSRA and supporting documentation to the Director of Source Protection Programs Branch as part of such a request.

#### *Discussion*

The MOECC Liaison suggested a request to the Director to consider the oil pipeline as a Local Threat would be beyond the scope of our current work plan, SPC member comments indicated it was appropriate for SPC to proceed with its request if it felt the request was appropriate without anticipating what the Director may decide.

The application for a local threat is not expected to impact the Source Protection Plan approval timeline. Addition of a new local threat would be part of a future updated SP Plan.

MOECC's designation of a local threat includes: assessment of risk level (significant, moderate or low) and where designation applies. Because oil pipelines are federally regulated, the Clean Water Act could not compel the operator to comply with SP Plan policies.

**Motion** to direct staff to proceed with a submission to the Director, Source Protection Programs Branch, to have oil pipelines designated as a local threat as amended (original resolution was amended to specify "oil" pipelines).  
moved by George Onley, seconded by Randy McLaren (Resolution 51-05). **Carried**

## 6. Interactive Online Mapping of Vulnerable Areas (Carto DB Demo)

The GIS Specialist provided an overview of an interactive mapping tool that will be incorporated into the website to help residents determine whether a property of interest is affected by the SP Plan. Properties in vulnerable areas will be linked to an appropriate summary of the policies that affect that location.

### *Discussion*

An SPC member advised that the City of North Bay provides a mapping function for zoning by-laws.

**Action Item** → An SPC Member asked whether further mapping may be made available to landowners who have water courses on or adjacent to their property. This request has been noted for review.

## 7. ICA Delineation

The Program Manager provided an overview of changes to the ICA setbacks which the SPC may consider. When asked to comment on proposed minimum setbacks, technical staff at Source Protection Programs Branch "were comfortable" with what was being proposed (email correspondence from John Westlake May 1, 2014). The SPC will require additional scientific rationale to make a decision on the setbacks, which need to be based on the extent of the area that could reasonably contribute phosphorus to Callander Bay.

### *Discussion*

Concern was expressed related to municipal implementation of these changes and impacts on land use planning policies. There was consensus that review of the ICA delineation should coincide with NBMCA's upcoming five-year program review of Mandatory Maintenance Inspections of septic systems which NBMCA conducts in accordance with the Ontario Building Code. The NBMCA is planning to undertake this review in 2015.

**Action Item** → Review of the delineation of the Callander ICA will be included on the agenda of a 2015 SPC meeting, and include a scientific rationale and analysis.

## 8. SPC Term of Appointments

Posting of the approval of the SP Plan will trigger the beginning of the expiration of SPC Member terms of appointment. This creates the opportunity to pass the torch to new members or to be reappointed. The process is being reviewed by a provincial working group. SPC members are asked to consider whether they would like to continue serving as a member of this committee.

## 9. New Business and Wrap Up

The Program Manager asked the SPC members how they would like to be kept informed going forward.

**Action Item** → The SPC would like to receive the Program Manager reports to the SPA. There is also interest in municipal progress toward implementation of the Source Protection Plan.

**Action Item** → An SPC member asked whether MOECC would provide guidelines to help municipalities interpret boundaries of vulnerable areas when implementing land use planning policies. The MOECC Liaison will follow-up on this request.

## 10. Adjourn

Motion to adjourn the meeting at 11:40 am.  
moved by George Onley seconded by Dennis MacDonald.

**Carried**

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Jeff Celentano, Chair

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Sue Miller, Project Manager